



PROVIDENCE CHRISTIAN ACADEMY

Soli Deo Gloria

POLICIES

VISITORS

Visitors are welcome and must first register at the school office. We want to make every effort to avoid disruptions to the classroom schedule.

DAILY ENTRANCE PROCEDURES

Teachers arrive at 8:00 A.M. for Faculty prayer. Parents dropping off students prior to 8:15 A.M. should arrange with the office for Extended Care. When arriving in the morning, students may enter the building by the main entrance.

The doors are locked at 8:30 A.M. when school begins, so please be patient if arriving after this time. The school will make every effort to have someone at the entrance to greet your child. In the absence of a greeter, please wait until an escort arrives for your elementary age child.

All students should be in their seats by 8:30 A.M. and ready for morning devotions. Students arriving late must report to the office and sign in before entering the classroom.

DISMISSAL PROCEDURES

Student dismissal is at 3:00 P.M. Parents and buses pick up children in front of the main entrance. Students leave the building by the same door they entered. Parents should make every effort to park in the spaces fronting Grant Street. This avoids interference with bus traffic.

All students should leave the building at 3:00 P.M. unless their bus is late or arrangements have been made for Extended Care.