



PROVIDENCE CHRISTIAN ACADEMY

Soli Deo Gloria

Transcript Release Form

Parents: Please complete and give this form to your child's current school. Records must be sent directly from the school.

I/We authorize the following information regarding my/our child to be released to *Providence Christian Academy*.

- Grades from the past two school years and the current school year
- Aptitude and achievement test scores
- Interpretation of grading scales
- Psychological and special needs testing results
- Attendance and disciplinary records
- Immunization and medical records
- Current teacher recommendation for English, Math, and Special Education, if applicable

If my/our child is accepted to attend *Providence Christian Academy*, I/we authorize release of the full record when transfer occurs. I/we authorize *Providence Christian Academy* to contact schools and other sources to obtain information relative to my/our child's application. I/We will not seek access to confidential recommendation and evaluation materials before or after the admission decision is made.

Applicant's full name _____

First

Middle

Last

Applying for grade _____

Current school _____

School address _____

City

State

ZIP Code

School phone _(____) _____

School fax _(____) _____

Signature(s) of parent(s)/guardian(s):

Signature

Date

Signature

Date

Note to transcribing school: Please include all of the seven documents listed above or any of the seven documents that apply to this student. Send documents to: Director of Admissions, *Providence Christian Academy*, P.O. Box 369, 3583 Scotland Road, Scotland, PA 17254. **Final transcripts due by June 15.**

Statement of Confidentiality: It is the policy of *Providence Christian Academy* that all information received regarding a candidate's application for admission will be treated with complete confidentiality. Only authorized school personnel have access to this information and then only to the extent that the information is relevant to admission and placement decisions. Information received within the scope of this policy is not disclosed to the applicant or to the applicant's family.

Providence Christian Academy admits students of any race, color, and national or ethnic origin.